



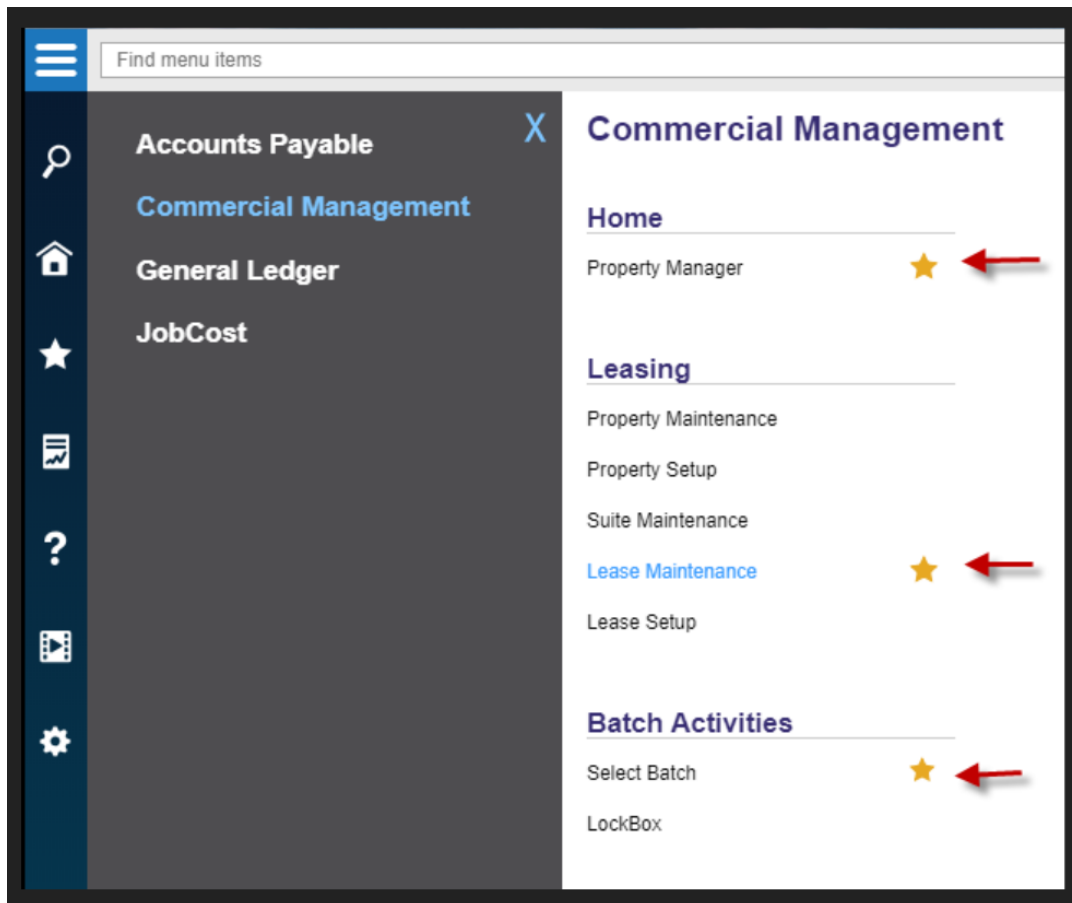
MRI X.5 Features

MRI Software has just released its latest version - X.5 and it's filled with some great features. In this document, we have listed a few of the new features but there are many more!

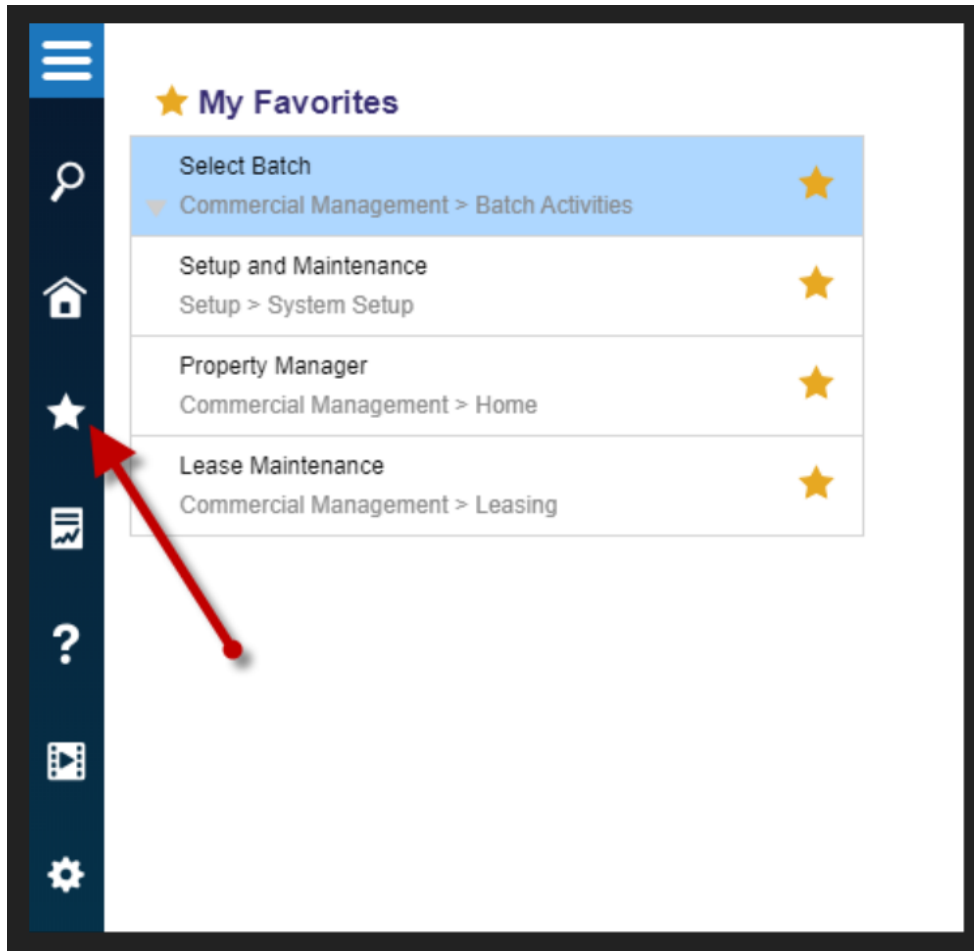
Favoriting Menu Items

Now in addition to the ability to favorite reports, you can favorite menu items.

1. Hover over a menu item
2. Notice the outline of a star will appear
3. Click the star to add it as a favorite. It will become a gold star.



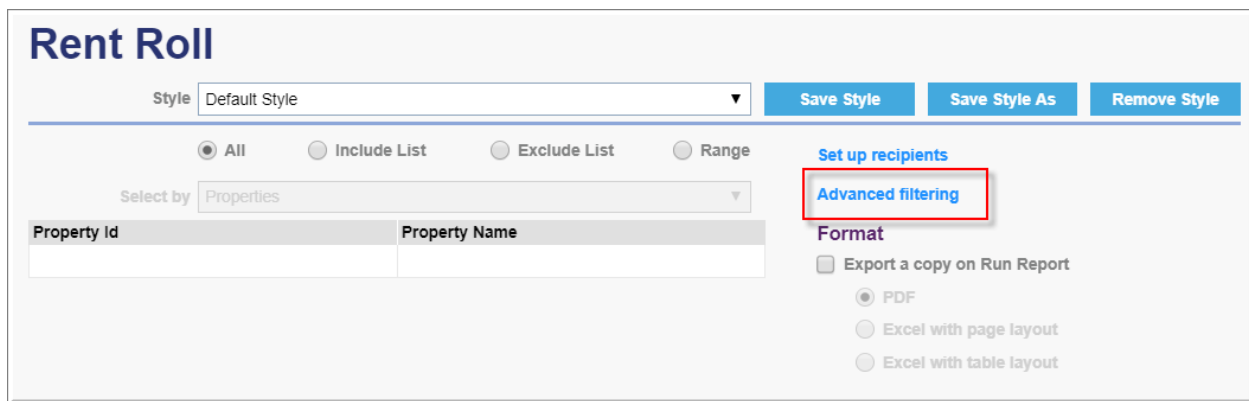
4. MRI has added a new icon for favorites. Once you favorite a menu item, it will show up on the newly added menu star icon on the left panel.



Advanced Report Filtering

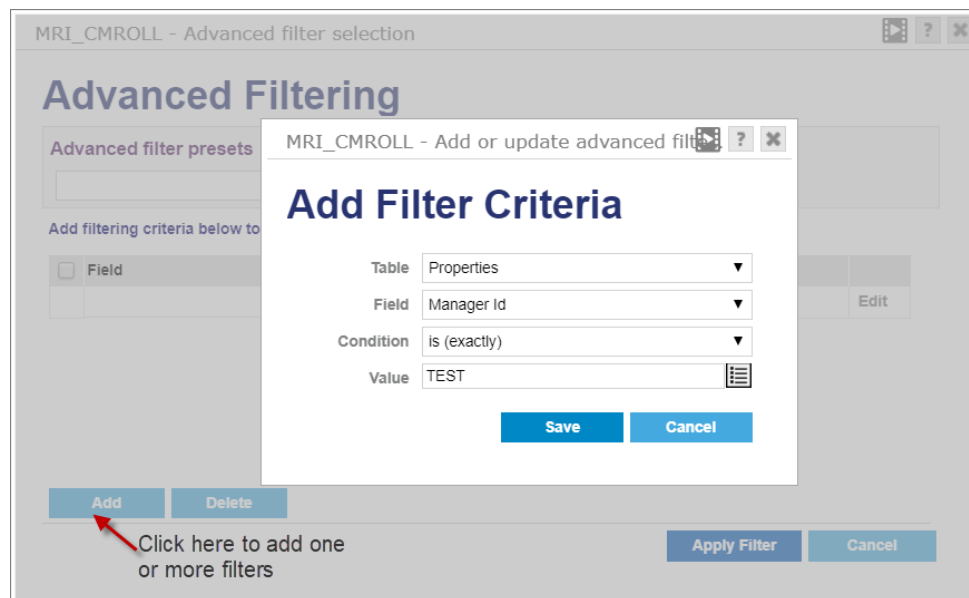
The Advanced filtering option is back! X.5 gives you the ability to further refine data results by adding a filter to your reports.

1. On any report, there is an Advanced Filtering link.



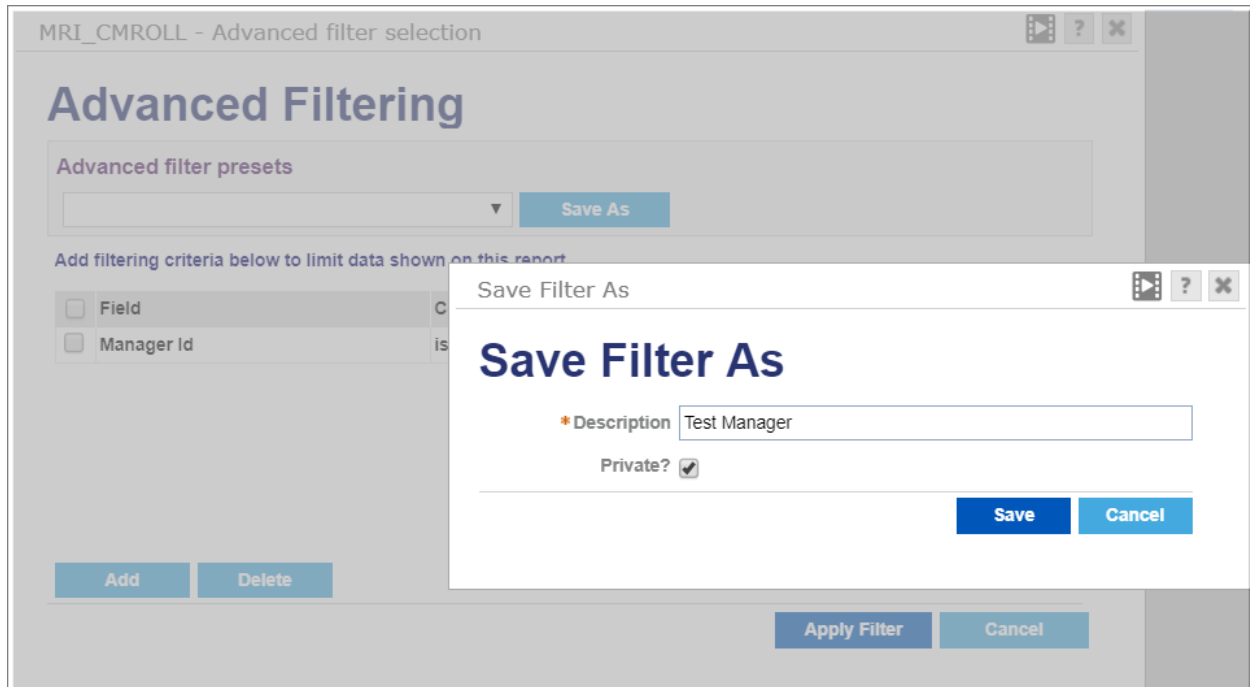
The screenshot shows the 'Rent Roll' report interface. At the top, there is a 'Style' dropdown menu set to 'Default Style' and three buttons: 'Save Style', 'Save Style As', and 'Remove Style'. Below this, there are radio buttons for 'All', 'Include List', 'Exclude List', and 'Range'. A 'Select by' dropdown menu is set to 'Properties'. A table with columns 'Property Id' and 'Property Name' is visible. On the right side, there is a 'Set up recipients' link and a red box highlighting the 'Advanced filtering' link. Below that, there is a 'Format' section with a checkbox for 'Export a copy on Run Report' and three radio buttons for 'PDF', 'Excel with page layout', and 'Excel with table layout'.

2. Once you click on this link, you have the ability to add one or more filters.



The screenshot shows the 'Advanced Filtering' dialog box. The main window is titled 'MRI_CMROLL - Advanced filter selection'. A smaller window titled 'MRI_CMROLL - Add or update advanced filter' is open, showing the 'Add Filter Criteria' form. The form has the following fields: 'Table' (Properties), 'Field' (Manager Id), 'Condition' (is (exactly)), and 'Value' (TEST). There are 'Save' and 'Cancel' buttons at the bottom of the dialog. In the background, there is an 'Add' button with a red arrow pointing to it and the text 'Click here to add one or more filters'. There are also 'Delete', 'Apply Filter', and 'Cancel' buttons visible in the background.

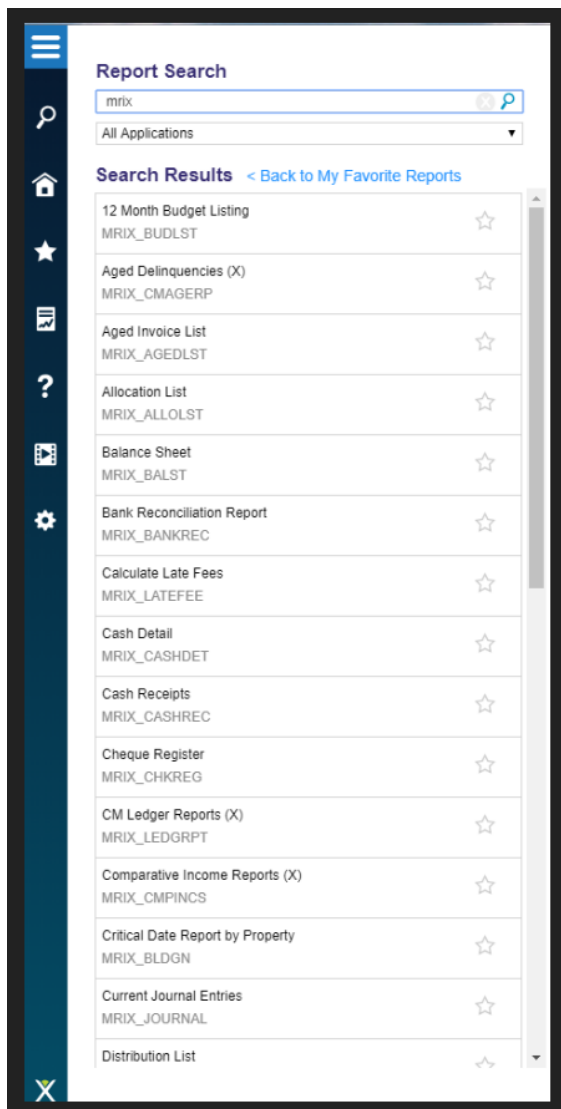
3. After clicking Save, you can give the filter a name and save the filter for future use by clicking the Save As button.
4. MRI also allows you to flag the filter as Private so that it is only accessible to your user ID.



New Rebranded Reports

MRI has released new versions of existing reports in version X.5. The reports are the same but they have been reformatted for a more professional look.

1. To view these reports, simply type MRIX in the report search field. All of the rebranded reports will display.
2. Run the report like you normally would by filling out the runtime options.





3. The new reports contain stylish new headings.

Rent Roll												Prop Status: Active only			
												Report Date: 7/26/2018			
Prop Id	Suite Id	Occupant Name	Rent Start	Expiration	GLA SqFt	Monthly Base Ren	Annual Rate PSM	Monthly Cos Recover	Expensi Stop	Monthly Other Incom	Future Rent Increases				
											Cat	Date	Monthly Am	PSM	
Vacant Suites															
RIVER	110	Vacant													
RIVER	112	Vacant													
RIVER	114	Vacant													

Contact Saboy to learn about these and many more awesome new features available on MRI X.5!

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