



# Executive Dashboards

Are you familiar with MRI's Executive Dashboards? Would you like to be able to view property and financial data for your properties at a consolidated level all on one screen? The Executive Dashboard allows you to view operational data, occupancy, aging, lease expirations and financial data for properties at a project, portfolio, region or asset manager level. This dashboard is a great tool for those in your organization that don't access the system daily but want quick and easy up to date information.

Click here to view some of the features of dashboard

## Main View

- High level view of operational data
- Ability to drill down on properties and view lease data and property specific data
- Occupancy view
- Quick links to views and reports
- Financial data comparison with account groups you create
- Personalize with your logo

The screenshot displays the SABOY SOLUTIONS Executive Dashboard interface. At the top, there are navigation options for Consolidation (Portfolio), Date (8/23/2018), and Sqft Type (Gross Leasable Area). The main content area is divided into several sections:

- CM Operational Data:** A table listing buildings with columns for Building Name, Occupied Sqft, L/U Sqft, Vacant Sqft, Total Sqft, Occp.%, Prior Yr. Occp.%, Occ., L/U, Vac., and Total Suites. Buildings listed include The Shoppes at Bayview, Metro Center, Glenrock Center, and Saboy Towers.
- CM Occupancy at a Glance:** A summary table showing # Suites, Sqft, and % for Occupied, Leased/UnOcc., Vacant, and Total categories.
- CM Quick Reports:** A dropdown menu for selecting reports.
- CM Quick Links:** Links for AR Balances, Lease Expirations, and View Lease Activity.
- CM Open Items as of Today:** A bar chart titled "Transaction Aging" showing amounts over 120 days.
- Financial Chart:** A line chart titled "Income vs Expenses" comparing Income (Actual) and Expenses (Actual) over time.
- CM Watch:** A list of watch items including Open Watches, Leases Expiring, Leases Expired, and Option Notices Due.
- Quick Financial Reports:** A dropdown menu for selecting reports.
- Top Commercial Tenants:** A bar chart titled "Top 10 Tenants by Base Rent" showing the percentage of base rent for various tenants.

Annotations on the screenshot include:

- "Select to view data by Portfolio, Client, Asset Manager, Region" pointing to the Consolidation dropdown.
- "Upload your company logo" pointing to the logo upload area.
- "Click on the building link to view an image of the building as well as detailed information on the building" pointing to the "Glenrock Center" link in the table.
- "Set your preferences for notifications such as lease expirations" pointing to the "Set Watch Preferences" link.
- "Create your own range of accounts to select for comparison in this view" pointing to the "Financial Chart" section.




## Building View

- Property specific data
- Quick links to views and reports
- Watchlist options
- Upload image of property

Retail Manager Home page Upload building image

**Today is Thursday, August 23, 2018**



[Stacking Plan](#) [Satellite Map](#)

**Key Indicators as of** 8/23/2018

	# Suites	Sqft	%
Occupied	4	160,000	88.89%
Leased/UnOcc.	0	0	0.00%
Vacant	1	20,000	11.11%
Total	5	180,000	

**Watchlist** [Set Preferences](#)

2 - Items on Watchlist

- 0 - CM Leases Expiring in the Next 120 Days
- 1 - CM Leases Expired (MTM)
- 0 - CM Option Notices Due in Next 30 Days
- 0 - CM Lease Insur. Certs. Expiring in Next 30 Days
- 2 - CM Lease Insur. Certs. Expired

**CM Quick Reports**

- [Gross Sales](#)
- [Sales Performance](#)
- [Rolling Sales](#)
- [Income Statement](#)
- [Rent Roll](#)
- [Recovery Reconciliation](#)

**QuickLinks**

- [Leasing Activity](#)
- [Expirations](#)
- [Collections](#)
- [Attach Documents](#)

Quick links to reports and views

**Glenrock Center**

450 Main Street  
Cleveland OH 44112

Web  
Landlord [Glenrock Center, LLC](#)  
Manager [John Smith](#)

**Building Attributes**

Property Type	Retail	Gross Asset Value	0.0000
Property Sub Type	Regional Mall	Net Asset Value	0.0000
Region	Midwest	Acquisition Date	1/1/2014
Division	East North Central	Disposed Date	
Life Cycle	Operating		

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